

**Otto Township
Regular Board Meeting
November 10, 2022**

Regular Meeting Call to Order

The regular Board meeting was called to order by Supervisor Walt Brimmer at 7:00 p.m. in the Otto Township Hall located at 5458 128th Ave.

Pledge of Allegiance

All members of the Board and audience took the Pledge of Allegiance.

Roll Call

Board Members Present: Justian-Murray, Eichenberg, Budde, Martin, and Brimmer
Board Members Absent: None

Approval of Agenda

The agenda was approved by implied consent as presented.

Approval of Minutes

The minutes of the October 13, 2022, meeting were approved by implied consent.

Approval of Vouchers

Payroll Vouchers #2485 -#2497 in the amount of \$4,034.77 and Accounts Payable vouchers #2497-#2520 in the amount of \$13,753.90 for a total of \$17,788.67 were approved by implied consent. The treasurer will need to transfer \$18,500.

Treasurer's Report

- The treasurer gave the treasurer's report.

Clerk's Report

- The Clerk discussed correspondence received during the month. The clerk also reported on the month ending bank balances and accounts payable. She also reviewed the audit report.

Reconciliation Report

- The Supervisor reviewed the reconciliation reports.

Zoning Enforcer Report/Supervisor Report

- Four zoning permits were issued. Other zoning items were discussed

Planning Commission Report

- The Planning Commission met. Discussion included comments that we are understaffed at the transfer station. We will try and get additional help for the next dump day.

Road Commission

- The road commission has been working on 116th Avenue and it is now finished.
- Gravel roads have been graded.

Website Report

- The new website address is: OttoTownship.com. A note mentioning the new website will go out with the winter tax bills.

Community Happenings

- Nothing to report.

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Public Comments

- Comments included discussion on a need for a pole barn zoning variance. The zoning officer will look into the issue.

Open Issues

ARPA Grant

- We will need to have a budget for the grant. Some ideas were township hall improvements and working on roads. We may need to do an RFP for any work needed on the township hall.

Hall Repairs

- We will be looking at some needed repairs and improvements.

New Business

Stop Signs in Forest Glen

- We have had a request for some stop signs. We will contact the road commission to see what they recommend.
- Motion by Eichenberg supported by Justian-Murray to install a stop sign in Forest Glen on Sand Creek Trail. Roll call: Justian-Murray-yes; Eichenberg-yes; Budde-yes; Martin-yes; and Brimmer-yes. Ayes: 5. Nays: 0. Motion passed 5-0.

Cemetery Equipment

- The need for a small utility tractor was discussed. The issue will be discussed again at next month's meeting.

Snow Plow Contract

- Motion by Justian-Murray supported by Eichenberg to accept the snow plow contract from Milton Kreigh as presented. Roll call: Justian-Murray-yes; Eichenberg-yes; Budde-yes; Martin-yes; and Brimmer-yes. Ayes: 5. Nays: 0. Motion passed 5-0.

Training Opportunities/Other

- There are no training opportunities scheduled.

Adjournment

Motion by Brimmer supported by Martin to adjourn the meeting. Ayes: 5. Nays: 0. Motion passed 5-0. The meeting adjourned at 7:50p.m.

Walt Brimmer, Supervisor

Patricia Budde, Clerk